Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**THIAGARAJAR COLLEGE OF PRECEPTORS**
Name of the head of the Institution	**Dr.S.Prakash**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04522311682**
Mobile no.	**9842458828**
Registered Email	**tcpmadurai9@gmail.com**
Alternate Email	**iqactcp@gmail.com**
Address	**Teppakulam**
City/Town	**MADURAI**
State/UT	**Tamil Nadu**
Pincode	**625009**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.M.Maruthavanan**
Phone no/Alternate Phone no.	**04522311682**
Mobile no.	**9994592227**
Registered Email	**tcpmadurai9@gmail.com**
Alternate Email	**iqactcp@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.tcp.ac.in/images/IQAC16-17.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.tcp.ac.in/files/academic_calendar_2017_18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**72.70**	**2006**	**02-Feb-2006**	**02-Feb-2011**
2	**A**	**3.03**	**2012**	**15-Sep-2012**	**16-Sep-2017**

6. Date of Establishment of IQAC	**02-Feb-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	**10-Jul-2017**	**23**

	01

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organized a National Level Conference 2. Launched the News Letter Bi Annual 3. TET Coaching started for the Second Year Students 4. Celebrated childrens day with school students 5. Faculty Members Published books with ISBN Number

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan to Organize Two National Level Conference	Conducted a Two day National Level conference in the Month of December
Plan to Publish News Letter Bi Annualy	News Letter published Bi Annually
Plan to start TET Coaching Class for the Second Year Students	TET Coaching Classes started for Second year Students

Plan to Celebrate Children's day celebration with School Children	Children's day celebration conducted with Thiagarajar Model Hr.Sec.School and Thiagarajar Nursery and Primary School.
Motivate the faculty members to publish Books with ISBN Number	Books Published with ISBN Number
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Governing Council	**02-Feb-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**29-Jan-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**All the staff members will submit the monthly information system to the principal at the course of every month. The MIS will contain the units completed of their theory classes daily workdone activities participation of seminar/ conferences during the month unit test and internal exams mark list and CL and Permission details.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution is affiliated to Tamil Nadu Teachers Education University, Chennai. The curriculum of the institution is planned and prepared by the affiliated university. The updated curriculum is comprehensive and inclusive in addressing every requirements of the student teachers. Institution strives to achieve the expected outcomes by ensuring effective implementation of the curriculum. At the beginning of the academic year, head of the institution would convene the

educators meet to deliberate upon the productive planning of academic sessions and to assign the course subjects. Initially, need based time table is prepared exclusively for content study, mini teaching, lesson plan writing, observation sessions, demonstrations by teacher educators, simulating teaching, and model school teaching. In addition to teaching practice, time table is framed for activities including library, art and craft works, language laboratory, educational technology, and computer lab. Supplementary time table is also keenly prepared to conduct periodic tests, examinations and Intensive Teaching practice program. Program course material is meticulously chosen to suffice the demand of the current curriculum. The course material is subjected to periodical revision to meet the changing ideal specifications of the course subjects. an inaugural orientation program is conducted to have a better understanding of the curriculum and to know the desired course outcomes. To foster the holistic teaching and learning process, students are engaged with association activities, club activities, seminars, and soft skill programs. The students are equipped with course plan, handouts, Power point presentation and question bank and the educators maintain the same in the course file. Computerized course material, assignment topics, seminar topics, student's attendance and syllabus completion works are duly maintained by the educators. Earnest attention is given to the curriculum delivery through periodic assessment and review session. In view of the above, we strongly believe an exhaustive mechanism is in place to implement the curriculum with utmost care.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

		Projects / Internships
BEd	Internship	153
	[View File]()	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Institution follows a comprehensive feedback system to ensure timely addressal of all grievances and opinions from the stakeholders. Every year the institution receives feedback from Student teachers, Parents, Alumni, and Head Master and Guide teachers of the Internship Teaching practice school. Students are provided with feedback forms filled with varied queries regarding their observations on entire course programme, classroom ambience, laboratory facilities, library, campus utilities and also about every individual educators and staff members. We value the alumni of as the quality assets of our institution, whose feedback is essential in sustaining the good practices and to identify the minor lapses within the system. Alumni provide their feedback yearly once or twice during the alumni meet conducted in the college premises. Institution also records the valuable opinions and suggestions from the parents through periodic Parent Teacher Meetings and structured feedback system. The Head master and Guide teacher who facilitate the internship program also provide feedback concerning the behaviour, teaching skills, and quality of the student teachers. Every single observation made by the stakeholders are perused in a vigilant and judicious manner and consequent remedial measures are taken for quality enhancement and efficient functioning of the system. Constructive proposals are always appreciated through complaint box system and even rewarded for their fair role in building better place for learning and improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	188	188
		[View File]()		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2017	188	0	23	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	23	13	19	2	4

View File of ICT Tools and resources

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an effective method of helping student-teacher to develop and progress in their personal and professional life. Mentor-mentee session helps to establish a successful mentor-mentee relationship and creates a relationship of trust and used to clearly define roles and responsibilities, establish short- and long-term goals in academic and non-academic areas. The institution follows Mentor-Mentee system to guide, advice, and to support the mentee. A mentor helps a mentee improve his or her abilities and skills through observation, assessment, modeling, and by providing guidance. The student –teacher gets a sense of belonging and solace as they have a person to listen to their issues and to guide them in the correct direction apart from the family members. Mentoring system provides a better chance to concentrate on each student periodically, which helps to monitor and guide them effectively. Teacher – educator provides such a comfortable platform and builds strong relationship to direct them in correct path. Based on the student-teacher enrollment every academic year, mentor-mentee ratio is set and sessions are initiated at the beginning of academic year and sessions are conducted depending on the need based, during the working hours by fixing the date and time accordingly. As the discussion focuses on almost all the areas needed by the students, it helps them to overcome any situations and to handle it progressively. With the details of academic performances student-teacher is been counseled and required measures are also taken for their betterment. Suggestions are welcome from the student-teacher to enhance the overall quality of the institution. Mentor-mentee session acts as a powerful medium for the holistic development of the student-teacher.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	23	8	9	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.S.Prakash	Principal	Teaching and Research Excellence Award
2018	Ms.R.Kohila Devi	Assistant Professor	BHARAT JYOTHI PURASHKAR

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is implemented to assess and evaluate the student teacher's learning process. Pattern of the Internal examination is informed during the orientation programme, at the commencement of every academic year. Internal test gives them an opportunity to analyse their level of understanding in the course content of each and every paper and helps them for their betterment. Time table of the internal test is displaced on the notice board a week before the commencement of the test. Teacher-educators after evaluating the test papers, give proper feedback to the student-teacher to enhance their performance. Top performers are appreciated and their names are displayed on the notice board and those who need extra care are identified. Unit test is conducted for every unit, which in turn helps in preparation of the Internal test. Retest is been conducted for the student teacher those who are absent with valid reason for the internal test. Writing internal test at regular intervals helps student teachers to have confidence to handle University examinations without any fear and anxiety. Teacher educators ensure that test papers are evaluated within stipulated period as setting an example for the student teachers and they are guided properly. Continuous efforts of the teacher educators and mentors help the student teacher to improve their knowledge and teaching competency.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College Academic calendar is prepared on the basis of Tamil Nadu Teachers Education University by following the working days and other instructions. College calendar serves as the base of the institution and it has the Vision and Mission statement along with Quality policy and Quality objectives. It comprises the details of college, address of the institution, trust details, committee members, and courses offered in the college, approval order, affiliation and NAAC Accreditation. Teaching and non-teaching staff list is provided. College operating committee has various committees like anti-ragging, student's grievance, internal complaints etc. to meet the demands and name of faculty in-charge also provided. Section-I has the general information of the institution, history of the college, college council, course of the study. Section-II has the details of College regulations like admission, period of training, probation, scholarships, railway concessions, and disciplinary rules, working of various committees and attendance and leave procedure, observation and practice teaching, physical education, educational tours and visits. Section-III comprises of other aspects of college organization, library and reading room, library rules, and college union and college magazine. Kadavul vazhthu, Tamilthaai vazhthu, Flag song and our Country's pledge is given in the last page of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BED	BEd	Education	151	146	96.7

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Two-Day National Conference on Quality Education for all – A search for Identity	Education	20/12/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)	
Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	9
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Village adoption An eye camp in association	Paniyur Village	6	25
Dengue awareness door to door campaign	Madurai Corporation	18	193

Helping hands in cleaning	Thirumalai Naicker Palace, Madurai	7	193
First aid workshop	Red Ribbon Club and St. John's Ambulance, Madurai	5	193
Road Safety Awareness Week	Red Ribbon Club and RTO Madurai	19	346
donated blood	Red Ribbon Club and Government Blood Bank	3	17
Consumer Awareness	Consumer Awareness Cell	19	346
Fundamental Rights in indian Constitution	Human Rights Cell	19	346
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness rally on Child abuse	Madurai Corperation	Awareness rally on Child abuse	18	193
Swaach Bharath mission	Madurai Collector offiece	Swaach Bharath mission	3	25
cause of peace	Brahma Kumari Sangam	Mini Marathon	5	53
Going Forward-Awarness Porgramme	Dhan Foundation, Madurai	Walkathon 2018	5	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
School Internship Programme	School Internship Programme	32 schools	01/08/2017	05/12/2017	153

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
National Institute of Banking, Madurai	25/01/2018	Teacher Eligibility Test	167

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	4489520

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Rovan	Fully	6.0	2011

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Reference Books	18678	0	389	41000	19067	41000
Journals	13	0	13	0	26	0
CD & Video	131	0	39	0	170	0
Library Automation	1	42700	0	0	1	42700
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	30	0	22	0	8	24	700	0
Added	0	0	0	0	0	0	0	1495	0
Total	84	30	0	22	0	8	24	2195	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
800000	774912	1500000	1441599

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Thiagarajar college of Preceptors (TCP) ensures that students are given proper instructions through the orientation at the beginning of the each academic year about the existing policies and procedures for maintenance and utilization of physical and academic resources facilities provided by the college which includes dress code, class room behaviors, using of available laboratories,

library resources and sports equipments. Student teachers should enter the lab with the permission of concerned faculty. Apparatus, Chemicals, Models can be used during mini-teaching practice after proper entry in the lab register. Students are responsible for any breakages during demonstration or lab activities. Turn-off gas, water and electricity when it is not required. Make sure that the work area is clean and tidy before leaving the lab. Eatables are not allowed in the laboratories and library other than water bottles. Laboratory will be opened from 9.30am to 5.00pm on all working days. Students should use only the computer assigned to them at the beginning of the academic year. Students should register the name, the computer used and timings in the entry register. Students should not use own software, CDs, Pen-drive, etc. in the laboratory. Students should avoid browsing unnecessary websites that are not related to the curriculum. Students are instructed to shut-down the system properly and log-off network after every use. The library will remain open from 9am to 5.30pm on all working days. Strict silence and decorum should be maintained in the library. The Library rules must be strictly followed or student will forfeit the privilege of borrowing books. Sports activities will be permitted between 4pm and 6pm on all college working days. Students can avail the equipment(s) from the sports by entering in the issue register. Fine will be imposed if any of the equipment gets damaged. No sports equipment(s) should be taken outside the college without prior permission of the Physical Director. Students should bring mat for the Yoga and Meditation classes. Students should maintain proper dress code during the Yoga and Physical Education classes.

http://www.tcp.ac.in/files/policies_procedures.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	02/08/2017	196	Thiagarajar College of Preceptors
Language Lab	07/08/2017	196	Thiagarajar College of Preceptors
Technology Lab	07/08/2017	196	Thiagarajar College of Preceptors
Computer Lab	07/08/2017	196	Thiagarajar College of Preceptors
Arts and Craft	07/08/2017	196	Thiagarajar College of Preceptors
Psychology Lab	07/08/2017	196	Thiagarajar College of Preceptors
Library	07/08/2017	196	Thiagarajar College of Preceptors
Music	07/08/2017	196	Thiagarajar College

				of Preceptors

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career and Counselling Cell	153	153	2	107

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
VKS Academy	20	15	Nil	0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Ed	Education	JK College of Education	M.Ed
2018	1	B.Ed	Education	Sastra University	Ph.D
2018	1	B.Ed	Education	Government Law College	Bachelor of Law
2018	1	B.Ed	Education	Alagappa University	M.A.,
2018	1	B.Ed	Education	Madurai Kamaraj University	M.Sc.,(Maths)
2018	1	B.Ed	Education	Madurai Kamaraj University	M.Sc.(Zoo)
2018	1	B.Ed	Education	Periyar	M.Ed

2018	1	B.Ed	Education	Madurai Kamaraj Universtiy	M.A.,(Eng)
2018	1	B.Ed	Education	Manonmaniam Sundaranar University	M.A.,(Eng)
2018	1	B.Ed	Education	Mannar Thirumalai Naickar College	M.A(Eng).,

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS MEET	College Level	341
TCPFIEST	College Level	341
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The following events were organised in Tamil club guest lecture on "Teacher and Journalism" addressed by Mr. G. V. Rameshkumar, "Vagupparai oru Poonthotama? Porkalama?" was given by Mr. Kalakala Vagupparai Siva, Pattimandram was organized with Mr.Thirumavalavan, Former HM. The students participated in the Tamil illakiya peravai meeting held at World Tamil Sangam premises. In English Association the students witnessed the English Play "Hamlet" ,"Macbeth" ,"As you like it" and "Lady Windermere's Fan". A lecture on "How to prepare for English language in TET exam"? and also arranged guest lecture in "Integrating Music in language classrooms". In Mathematics Association gave a demonstration on "Fun Mathematics and Mind Games". A programme on "Education to engage the mind of the learners through mathematical recreational games". An orientation on CCE was given by Mr. Saravanan, PG Teacher. In Science Association Students from Department of Physical, Biological and Computer Science gave a presentation on Biography of Scientists in their respective fields and A guest lecture on "Embracing nature" was given by Mr. B, Kaleeswaran, and Dr. V. Senthil, Assistant Professor, gave a lecture cum demonstration on "Use of

Technology in Education". A guest lecture on "Integrating smart phones in classroom teaching" was conducted by Dr. A. Ponraj, Associate Professor. On the eve of International Women's Day, a "Sales Carnival 2018" was organized. A guest lecture on school administration was held on 16.08.2018. A Job awareness programme was organized on 02.01.2018. A series of sessions on 'Interview Skills' for second year students was handled by Col. S. VijayaRaghavan , Former Administrative Officer from 03.01.2018 to 08.01.2018. Women Development Cell organized the following programme, "PCOS- A Problem" , "Health Awareness" , "Engendering and transforming Pedagogy of Education". The eco club organized the following programme, an awareness programme on disposal of Bio- degradable and Non- Bio degradable Wastes, kite fest. A programme on "Consumer Awareness" and a lecture on "Fundamental Rights in Indian constitution". YRC organized programme on one day first aid workshop and "Road Safety Awareness Week". RRC organised a programme on "Celebrating life, Curriculum Imparting, Peer Education training". A Grandpa Grandma Committee meeting was organized on 28.03.2018. Film club Screened national award winning feature film, Kutram Kadithal, Kutty , Salam for Kalam, Unnal mudiyum Thambi and EKnathji-one life, one mission. A workshop on "National Disaster Management – Awareness" was held in our college on 15.11.2017. Students participate "Innovative teachings strategies workshop" on 25.11.2017. Students participated in a workshop on "Teaching Task based Skills in Classrooms" organized on 10.01.2018. Student teachers attended a workshop on "Art for Change" on 11.01.2018. Students attended the "Community based engagement and Skill development workshop" on 15.02.2018. All the Students participated in the "One day workshop on Meditation" on 17.03.2018. Students participated in the Science and Arts Exhibition on 14.03.2018 and 27.03.2018. A story telling workshop and Theatre workshop was organized by our faculty on 24.03.2018 and 26.03.2018. An expo named 'Vanga , Vilayadalam' was held on 28.03.2018.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

151

5.4.3 – Alumni contribution during the year (in Rupees) :

142000

5.4.4 – Meetings/activities organized by Alumni Association :

The annual alumni association meeting was conducted on 12.01.18 at our college premises. 36 alumni were present and Mr.Swaminathan, Vice president of Alumni Association was the chief guest.. Alumni data are digitalized and maintained as a separate database.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participatory management admission committee. In the admission committee, two to three senior faculty are included so that they may be involved in the selection of students to the college Two senior faculty are included in the governing body so that they could be involved in planning and evaluating all the activities in the college. Decentralization We had various committees and

each committee is headed by a faculty so that they had the autonomy to lead the committee. The principal is maintaining discipline in the college and planning the events to the students well in advance.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students attended the TNTUE counselling and admitted in the college
Industry Interaction / Collaboration	One of the highlights of the academic year is our college joining hands with NCERT and DIET, T. Kallupatti team for the conduct of National Achievement Survey 2017.A MOU was signed between our College and National Institute of Banking, Madurai which is a leading institute for preparing students for competitive examinations. Students involved in Clean Vaigai river Campaign. Admitted the students based on the norms of TNTEU (Tamil Nadu Teachers Education University).
Human Resource Management	The staff, students and other stake holders are encouraged in institutional planning and administration. On duty given by Management for presenting papers in the Seminar or Conference. Placing staff and students in various committees and distributing the various responsibilities in organizing programmes. Motivating the Staff members to go for outreach programmes. Distributing the academic work equally to all the staff members by preparing timetable. Encouraging all the staff members to participate in the extension activities.
Library, ICT and Physical Infrastructure / Instrumentation	Book review sessions were held by faculty members. Added Books in Reference and Book bank. TCP Informatics Centre in the library. Free internet access in the library. Imaging and documenting damaged rare books on education. Updating the automation of library (RLMS). Article alert service system was introduced to know the new articles arrival in our library. TET materials, grammar, vocabulary and proverbs are stored.
Research and Development	College launch a new e- journal "EDU SPECTRA" in this academic year .Sharing the research facilities with

	neighbouring institutions. Publishing Seminar Proceedings with ISBN No. Publishing Edu Spectra Journal of Research Abstract. Publishing the Journal of Research and Reflections on Education (RRE).
Examination and Evaluation	Maintaining transparency in evaluation and publication of results in the notice board. Regularity in the conduct of internal and external examinations. Analysing the level of difference between internal and external marks in the awards committee. All the programs in the college are evaluated by the staff members in the staff meeting.
Teaching and Learning	Monthly information system (MIS)was prepared by the staff members. Assignment and seminars are given for the students. Intensive teaching practice for four months is provided for the II year B.Ed. students. Activity based classes apart from the B.Ed. curriculum are developed by the faculty team and are offered to the student teachers.
Curriculum Development	Choice based elective courses are provided to the students. Physical training has been given to develop physically fitness. Developmental practice have been added like Modern Theatre skills to become an innovative teacher.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Monthly plan is sent to the individual staff through email. Invitation for seminar, conference and workshop are sent through email and whatsapp groups to all the staff members. Article alert system in which the new arrival of articles are sent to the email of the staff members.
Administration	Students database maintained in the principal's room. Biometric system for staff and students were recorded. Principal's announcement through email or mobile phone.
Finance and Accounts	Salary for the management staff through banking.
Student Admission and Support	College prospectus and application forms are available in the college website. 196 student teachers were admitted for the first year B. Ed. Learning material for students is

Examination	Examination timetable is put up in the college website. Semester results are published in the website. Online entry and exit behaviour test. Online examination for one or two electives.

uploaded in the staff's individual website. Students' scholarship is directly deposited in their bank account.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Learning Circle		03/10/2017	31/05/2018	15	0
2018	Faculty professional development programme, "An online Moodle testing training" was organized		06/01/2018	06/01/2018	15	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	**9**	**4**	**4**

6.3.5 – Welfare schemes for		

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit Internal Financial Audit is done in our institution once in three months. It is done by the management of Thiagarajar College of Preceptors. It will examine financial accounts of the institution. The officers from Joint Directorate of Education visit our college once in a year and examine the records maintained by our college such as the income of our college and the expenditure details

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Thiagarajar School of Management,Madurai	**2000000**	**Self-Finance Teaching and Non-Teaching Staff members salary**
[View File](#)		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**		**No**	
Administrative	**No**		**No**	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are appointed in important committees like Student's Welfare Committee. Parents are invited for college programmes like college day, teachers day and Grandparents Day Game

6.5.3 – Development programmes for support staff (at least three)

Updating the systems with high configuration. Hands on experience on documentation. Training in safety measures. Training on establishing paperless office.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Up gradation of Digital Language Laboratory 2.Introduction of test and online submission of Assignment. 3.Upgradation of sports facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	An orientation programme	02/08/2017	02/08/2017	02/08/2018	196

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2018	08/03/2018	166	30
Women's Sales Carnivel	08/03/2018	08/03/2018	166	30
TCP FEST Competition	28/10/2017	13/04/2018	166	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	346
Ramp/Rails	Yes	346
Braille Software/facilities	Yes	2
Rest Rooms	Yes	346
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

| 2017 | 1 | 1 | 10/01/2017 | 2 | National Achievement Survey 2017 | NCERT and DIET -National Achievement Survey 2017 | 196 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Academic Calendar	01/08/2017	Rules and Regulations of the College is published in the College Calendar and it is strictly followed. The rules and regulations are uploaded in the college website also.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Martyr's Day	30/01/2018	30/01/2018	196

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. WiFi internet connection is established. 2. Small plants have planted in the college campus. 3. Awareness programme organized for creating awareness to public. 4. Save Electricity. 5. Cleaning the Vaigai river (Community Based Skill Development Programme)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the practice TET Classes 2. The context that required the initiation of the practice (100 – 120 words) Teacher Eligibility Test, popularly known as TET is the common test conducted to recruit teachers in the government-run schools across India. TET is the state government conducted recruitment test for teachers and is conducted under the Right of Children to Free and Compulsory Education Act, 2009. The TET was made a necessary prerequisite for appointment as a teacher to meet the following objectives: To establish a national benchmark and standards for teacher quality and recruitment. To encourage further improvement in the performance standards of teacher education institutions and their students. Every year, lakhs of aspirants from across the state appear for TETs with an aim to get recruited in teaching posts. So, our college has planned to prepare the student teachers to qualify for the TET exam. 3. Objectives of the practice (50 – 60 words) 1. To create awareness about TET. 2. To give importance to prepare for TET. 3. To provide an opportunity for students to prepare for TET while studying B.Ed. 4. To help the students to provide necessary resources for learning. 5. To help students to become more self-reliant. 6. To make the students to realise the challenges in competitive world. 4. The Practice (250 – 300 words) As per the Department of School Education, Government of Tamil Nadu, a pass in Teacher Eligibility Test is compulsory for B. Ed. graduates to continue their service as teachers. Keeping this in mind, a MOU was signed between our College and

National Institute of Banking, Madurai which is a leading institute for preparing students for competitive examinations. Currently, second year student teachers are undergoing a crash course of 75 hours duration conducted at our campus. We provided all the subject materials for their preparation. We are confident that our student teachers will come out in flying colours in TNTET-2018 examinations. 5. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words) It is not an easy task for organising coaching classes for TET in the academic course schedule. Our college prepared a schedule for TET classes without affecting any academic activities. Highly qualified and experienced resources persons handled the session. Usually, student involvement and time investment are the obstacles for implementing TET preparation. But this is overcome by our college principal who oriented about the importance of TET and insisted that TET is mandatory for entering into the teaching career to the student teachers. 6. Impact of the practice (Evidence of Success) (100 – 120 words) Success is evident in many ways: At the end of the teaching practice, we started the TET classes. We supplied the learning materials. The time table was properly designed and executed by our college. All the willing students actively participated in the TET classes with confident. We conducted the class test and Mock test to prepare the students for their TET exam. 7. Resources required Human resources – Students, Resource persons Material resources – LCD projectors, subject materials, test papers and other related sources. Separate classroom. Best Practice – 2 1. Title of the practice Film Club 2. The context that required the initiation of the practice (100 – 120 words) The film club is designed to give students an opportunity to view the film and review the main theme of the film. The Film Club of the college aims to enlighten the students about the importance of cinema as a vibrant art form and makes arrangements for the screening of world-famous educational movies. It organizes screenings of nationally and internationally acclaimed films, engages renowned film experts to talk on the subject and generally helps the students to appreciate good cinema. Screening movies and documentary that focus on the managerial skills like leadership, team spirit, group dynamics, creativity and self-motivation. 3. Objectives of the practice (50 – 60 words) ? To expose the students to the richness and variety of International and National academic related Cinema. ? To emphasize the cultural diversity and integration of lndia, by Screening different films made in different languages with subtitles. ? To show interest in making educational short films. ? To emphasize the cultural diversity and value education through the Good Cinema. ? To develop film books and DVD library for study and reference. ? To prepare the students in realising the different characters of the film story. 4. The Practice (250 – 300 words) Apart from its own activities, Film club strives to spread its art to the campus community through series on various aspects of film. It also provides a platform to acting enthusiasts to showcase and hone their skills. Our college usually screen the film for the period of once in a month. At the end of the film, there will be a review about the film. The students are asked to prepare the detailed report regarding the film review. This way we engaged the students to participate in the film club activities. 5. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words) The requirement of screening the film is essential. It is also expensive and maintenance cost is also high. But our college has good source of film equipment devices and hardware with good maintenance. We gave training to students to operate the film projection devices. If there is any technical issue or power cut, we have alternative facility also to run the programme smoothly. Preliminary screening of the film is also held to avoid any technical issues. 6. Impact of the practice (Evidence of Success) (100 – 120 words) ? Inauguration of film club. ? Screening of Tamil, English and other language films related to education. ? Review about the film ? Preparation of the film review report 7. Resources required ? LCD Projector ? Screen ? Computer ? Amplifier ? Theatre speakers ? Film sources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.tcp.ac.in/files/bestpractices2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

hough the institution is distinct in various aspects in the field of teacher education, its distinctiveness is predominant in implementing various Club Activities. Though our college provides outstanding academic activities, we also emphasis on enormous association and club activities such as Tamil Association, English Association, Mathematics Association, Science Association, History Association, Commerce Association, Career and Counselling Cell, Women Development Cell, Cultural Cell, Eco Club, Consumer Awareness Cell, Human Right Cell, Youth Red Cross, Red Ribbon Club, Parent Teachers Association, Grandpa Grandma Committee, Film Club, Placement Cell, Readers Club, Sports Club, Alumni Association, Counselling Cell and Internal Quality Assurance Cell. Each club members can participate in decisions related to the policies and activities of the club. Members have opportunities to participate in meaningful community service activities and to identify and learn about community issues they care about in the club. Members develop leadership skills in the club. All the students actively engage in their club activities. This way college is distinct from other aspects of curricular activities.

Provide the weblink of the institution
http://www.tcp.ac.in/

8.Future Plans of Actions for Next Academic Year

1. To establish school internship research for second year students 2. To provide online meditation course. 3. To start value added courses 4. To modify the playground. 5. To provide Air-Conditioned seminar hall. 6. To start an Intramural tournament for boys' and girls' students. 7. To have a plan to organise Maths Talentia Intercollegiate Competition.