Annual Quality Assurance Report (AQAR)

2013-2014

Submitted by

Thiagarajar College of Preceptors

Re-accredited at 'A' Grade by NAAC

(ISO 9001:2008 Certified and Practicing Institution)

Teppakulam, Madurai – 625009.

Tamil Nadu

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072, India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

> THIAGARAJAR COLLEGE OF PRECEPTORS

1.2 Address Line 1

> 3, West, Teppakulam

Address Line 2

> --

City/Town

> Madurai

State

> Tamil Nadu

Pin Code

> 625 009

Institution e-mail address

> tcpmadurai9@gmail.com

Contact Nos.

> 0452 - 2311682

Name of the Head of the Institution:

> Dr.S.Dhanasekaran

Tel. No. with STD Code:

> 0452 - 2311682

Mobile:

> 09244150324

Name of the IQAC Co-ordinator:

Dr.S.Dhanasekaran

Mobile:

9244150324

IQAC e-mail address:

tcpmadurai9@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   STNMDUIN-121

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/61/RAR/28

1.5 Website address:

www.tcp.ac.in

Web-link of the AQAR:

http://tcp.ac.in/images/IQAC13-14.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	72.70	2006	5 years
2	2nd Cycle	A	3.03	2012	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

2.02.2006

1.8 AQAR for the year *(for example 2010-11)*

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR   17/04/2013

1.10 Institutional Status

University   State √ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes √ No ☐

Constituent College   Yes ☐ No √

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes √ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education √ Men ☐ Women ☐

          Urban √ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid √ UGC 2(f) √ UGC 12B √

          Grant-in-aid + Self Financing √ Totally Self-financing ☐

1.11 Type of Faculty/Programme

     Arts ☐   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

     TEI (Edu) √   Engineering ☐   Health Science ☐ Management ☐

     Others   (Specify) ☐

1.12 Name of the Affiliating University *(for the Colleges)*

TAMIL NADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University
Applied on 4.10.2013

University with Potential for Excellence
--
UGC-CPE
Applied on 09.01.2014

DST Star Scheme
--
UGC-CE
--

UGC-Special Assistance Programme
--
DST-FIST
--

UGC-Innovative PG programmes
Applied for M.Ed
Any other (*Specify*)
--

UGC-COP Programmes
--

2. IQAC Composition and Activities

2.1 No. of Teachers
7

2.2 No. of Administrative/Technical staff
5

2.3 No. of students
2

2.4 No. of Management representatives
1

2.5 No. of Alumni
1

2. 6 No. of any other stakeholder and

   community representatives
0

2.7 No. of Employers/ Industrialists
1

2.8 No. of other External Experts
1

2.9 Total No. of members
18

2.10 No. of IQAC meetings held
1

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | -- |

Non-Teaching Staff Students | -- | Alumni | 01 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

| √ | | |

If yes, mention the amount | 3 Lakhs |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | -- | National | -- | State | -- | Institution Level | -- |

(ii) Themes | -- |

2.14 Significant Activities and contributions made by IQAC

Internal Quality Assurance Cell is actively involved in the preparation of Self Study Report for the academic year.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcome
Establishment of Smart Class rooms	Yes
Establishment of Placement cell	Yes
Establishment of Maths Academy	Yes
Establishment of Language Lab	Yes

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Not applicable

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	1		1	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers --   Students √
   (On all aspects)

                          --   √   --

   Mode of feedback   :   Online   Manual   Co-operating schools (for PEI)

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is to be carried out by Tamil Nadu Teachers Education University at regular intervals

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
7	1	5	-	1

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	3						1		4

2.4 No. of Guest and Visiting faculty and Temporary faculty   1   1   8

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	09	10	2
Resource Persons	-	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Interactive white board, Language Lab, Method Lab,
> Bridge course on English Language Learning

2.7 Total No. of actual teaching days
     during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

Online Evaluation

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

0   0   2

2.10 Average percentage of attendance of students

95

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	199	129	47	19		97.98

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

 IQAC helping us to monitor and evaluate the teaching learning process and to produce quality outputs.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	2
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	5	----	---
Technical Staff	-	-	----	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Thiagarajar College of Preceptors is conducting research programmes on Education, Mathematics, Sciences, Languages, Social sciences, Commerce, Women Empowerment, Entrepreneurship studies, Psychology, Pedagogy, life skills.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	--	--	--
e-Journals	--	--	-
Conference proceedings	-	--	--

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total				

3.7 No. of books published   i) With ISBN No. | 1 | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | -- |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | - |

3.13 No. of collaborations   International | 1 | National | | Any other | |

3.14 No. of linkages created during this year | |

3.15 Total budget for research for current year in lakhs:

From funding agency | -- | From Management of University/College | - |

Total | -- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

1

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.25 No. of Extension activities organized

| -- | | 4 |

University forum　　　　College forum

NCC ⟨ -- ⟩　　NSS ⟨ -- ⟩　　Any other ⟨ 2 ⟩

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

 - CT Camp

- Ramanujan Academy of Mathematics celebrated the 100 the anniversary of Sri Ramanujam Renowned Indian Mathematician.

- The college conducted Walkathon in collaboration with DHAN, a National level NGO.

- Organised extension activity which covered Health an Educational aspects in the village Puliankulam.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 Acres	--	--	1.5 Acres
Class rooms	8720 sq. ft	--	--	8720 sq. ft
Laboratories	4600 Sq. ft	--	--	4600 Sq. ft
Seminar Halls	2000 Sq. ft	--	--	2000 Sq. ft
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	3 LCD Projectors, Lab Equipments	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	--	RS.1,42,439	UGC	
Others	--	--	--	

4.2 Computerization of administration and library

> Computerised the records, admission details and administrative details of the college.
> Automation facility is available in the library, equipped with Rovan

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	-		-		-	
Reference Books	16568		586		17154	
e-Books	-	-	-		-	
Journals	20		-		20	
e-Journals	-		-		-	
Digital Database	2		-		2	
CD & Video	69		-		69	
Others (specify) Rowan Software	1		-		1	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs (No. of systems)	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	70	18	Yes	-	-	3	22	27
Added	-	-	-	-	-	-	-	-
Total	70	-	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

> Providing training to the teachers, students and administrators.
>
> Networking facilities are available.

4.6 Amount spent on maintenance in lakhs:

   i) ICT   Rs.94,500/-

   ii) Campus Infrastructure and facilities   --

   iii) Equipments   Rs.47,939/-

   iv) Others   --

           Total :   Rs.1,42,439/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Placement Cell, Career Counselling Cell, Grievance Redressal Cell and Health Guidance were established for student progression and their activities are monitored periodically.

5.2 Efforts made by the institution for tracking the progression

> ISO9001:2008 and academic audit have been conducted; the presentations on the progress that is achieved by each department were delivered by the Chairpersons to the committee constituted by the Principal.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100+100	-	-	-

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
47	47

Women

No	%
53	53

--

--

B.Ed	Last Year (2012-2013)						This Year (2013-14)						Total
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Ex-service	
Aided	-	28	1	71	-	100	22	20	1	54	2	1	100
Additional Intake	3	4	-	93	-	100	-	13	-	87	-	-	100

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Coaching classes are conducted to all categories of students to appear for TRB, TET and other types of competitive examinations.

No. of students beneficiaries   200

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	1	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	10

5.6 Details of student counselling and career guidance

> College supported Career Guidance Cell organizes periodically workshops to prepare the students for placement. Each department offer guidance to cater the needs of the students.

No. of students benefitted   200

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	114	110	Nil

5.8 Details of gender sensitization programmes

> The college celebrated International Women's Day on 8th March 2014

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   7   National level   ☐   International level   ☐

No. of students participated in cultural events

State/ University level | 13 | National level | -- | International level | -- |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 7 | National level | -- | International level | -- |

Cultural: State/ University level | 12 | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1	1000
Financial support from government/UGC	68	3,10,246
Financial support from other sources/minority	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 2 |

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

TCP VISION

"Thiagarajar College of Preceptors has the vision of generating preceptors with cognition, values and skills towards Nation building. The management is determined to create the environment which will attract the best of faculty and the best of students as per the Government Norms."

TCP MISSION

"Thiagarajar College of Preceptors strives ever towards developing highly self-motivated, intellectually competent, personally committed, socially responsible, emotionally stable, spiritually inspired and ethically inclined preceptors who will be the role models to the student community and the society. This terminal behavior will be affected through inculcation of values and skill-based high quality education and training necessary to teach, train and transform secondary school students for employment and further studies".

6.2 Does the Institution has a management Information System

Yes, the college promotes a culture of participatory management by involving faculty in various academic, research, extension, training and administrative committees. The Internal Quality Assurance Cell is the primary agency which takes care of quality and productive outputs.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is following the various strategies enunciated by the Tamil Nadu Teachers Education University, Chennai.

6.3.2 Teaching and Learning

The college is following various psycho-pedagogical techniques. There is an in-built provision for lateral and vertical mobility.

6.3.3 Examination and Evaluation

Thiagarajar College of Preceptors is following uniform pattern of examination recommended by its parental university. It is a very systematic, scientific and objective evaluation.

6.3.4 Research and Development

Thiagarajar College of Preceptors is conducting research programmes on Education, Mathematics, Sciences, Languages Social sciences, Commerce, Women Empowerment, Entrepreneurship studies, Psychology, Pedagogy, life skills.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A highly modernized Library equipped with eighteen thousand books, one e-journal, 10 e-books. We have Internet connection with INFILIBNET and DELNET. Each classroom is equipped with LCD projectors. Library internet facility enables the students to download the most recent papers and reviews which are highly useful for their studies. The management has planned to install Smart class room for the training of B.Ed students.

6.3.6 Human Resource Management

Efforts are taken to enhance the number of faculties in the emerging, multidisciplinary teaching/ research area, to hone the skills of administrative staff; planning to increase the number of job oriented and entrepreneurship programmes.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment at regular intervals

6.3.8 Industry Interaction / Collaboration

Industry Interaction / Collaboration are maintained with the Loyal Textiles and other Industrial units.

6.3.9 Admission of Students

Applications for admissions to UG courses are invited through advertisements in leading national newspapers as well as in the college website. Selection is made through Entrance Test/Qualifying Marks/Interview/Group Discussion. Also the college is admitting 90 students from single window counselling by the Tamil Nadu Teacher Education University, Chennai and 10 seats by the management.

6.4 Welfare schemes for

Teaching	Periodically deputes faculty members to Orientation Programmes and refresher programmes and faculty members enrichment programmes.
Non teaching	--
Students	Placement Cell takes care of the Job Opportunities Spoken English classes are being conducted to the Students TET/TRB Coaching Classes are being conducted to the Students

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	√	√	√
Administrative	√	√	√	√

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No

For PG Programmes   Yes   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The Tamilnadu Teachers Education University is following examination reforms on and off.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> TNTEU is supporting for promoting Autonomy for the affiliated colleges.

6.11 Activities and support from the Alumni Association

> Alumni meetings were conducted at the College level. They also provide support in facilitating placement activities every year. It also provides financial and moral support.

6.12 Activities and support from the Parent – Teacher Association

> Parent-Teacher meetings are conducted regularly. Their inputs are helpful in streamlining various student welfare activities.

6.13 Development programmes for support staff

> The College provides festival advance, housing loan, etc. and other privileges to the teaching and non-teaching staff members

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The following are the eco-friendly initiatives taken by the College towards a Green and Sustainable Campus.
>
> I. **Energy conservation:**
> To conserve energy,
>   i)   All the incandescent bulbs are changed to low watt compact fluorescent lamps

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Green Campus Activities were promoted.
>
> Energy audit was conducted

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Establishment of Smart Classroom
>
> - Establishment of Entrepreneurship – Cum - Skill Development Centre
>
>   - Inviting Renowned Professors from Other Universities – Steps initiated to invite more Renowned Professors from Foreign Universities
>
>   - Establishment of Youth Development Centre

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Collaborations with other institutes in India and abroad for strengthening quality of the Institution

Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

> The college has a policy to ensure Green and Clean Campus.

7.5 Whether environmental audit was conducted?   Yes   No

     √

7.6 Any other relevant information the institution wishes to add.

> We practice ISO 9001:2008.
> (Re-certified)

8. Plans of institution for next year

i) Striving hard towards attaining the CPE & Autonomous Status

ii)   Green Campus activities to be extended to the entire campus.

iii)   Solid waste Management measures.

Name Dr.S.Dhanasekaran

    Co-ordinator, IQAC,

    Thiagarajar College of Preceptors,

    Madurai – 625009

Name Dr.S.Dhanasekaran

    Chairperson, IQAC,

    Thiagarajar College of Preceptors,

    Madurai - 625009

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