



Thiagarajar College of Preceptors

Teppakuam, Madurai - 625 009
Recognised by NCTE, Re-Accredited by NAAC with "A" Grade
ISO 9001 : 2015 certified
Affiliated to Tamil Nadu Teachers Education University - Chennai

IQAC



Minutes of the Internal Quality Assurance Cell (IQAC) Meeting for the Academic Year 2019-20

The IQAC meeting of the academic year 2019-20 was held on 12th July, 2019 at 11am in the college seminar hall. The following members were present in the meeting.

S.No	Name of the member	Designation
1	Dr.S. Prakash - Principal	Chairman
2	Mr. M. E. Ilango - Secretary	Member
3	Dr. L. Saraswathi - Former Principal, Thiagarajar College of Preceptors, Madurai	Member
4	Mr. M. Ramakrishnan - Administrative Officer	Member
5	Dr. M. Maruthavanan	Coordinator
6	Ms. M. Muniyammal	Faculty Member
7	Mr. S. Anbalagan	Faculty Member
8	Dr. A. Telmapriya	Faculty Member
9	Mr. K. Thangavel	Faculty Member
10	Dr. N. Sundar	Faculty Member
11	Ms. R. Arthy	Faculty Member
12	Dr. K. Kumaresan	Faculty Member
13	Ms. R. Kohila Devi	Faculty Member
14	Dr. B. Amaliprabha	Faculty Member
15	Dr. P. Sophia Mesalina	Faculty Member
16	Mr. T. Gnanaprakasam	Faculty Member
17	Mr. S. Rajakumar	Faculty Member
18	Dr. R. Viswanathan	Faculty Member
19	Dr. P. Muthusamy	Faculty Member
20	Mr. A. Anbu	Faculty Member
21	Ms. R. Sivasankari	Faculty Member
22	Mr. J. Balaji	Faculty Member
23	Mr. A. Ponkumar	Faculty Member
24	Ms. T. N. Thankasubha	Non- Teaching Faculty Member
25	Mr. P.SenthilArasu - Headmaster, Thiagarajar Model Hr. Sec. School, Madurai.	Member
26	Ms.R.Lakshmi - Headmistress, Thiagarajar Primary and Nursery School, Madurai.	Member


27	Dr. P. Vincent Soundaram - EC, Alumni Association	Member
28	Ms.S.Rani - Vice President, Parent Teacher Association	Member
29	N.Kishore II B. Ed.	Member
30	G. Reshma II B. Ed.	Member

The meeting began with the prayer. Dr. S. Prakash, Principal, delivered the welcome address and presented the annual report of the college. Dr.M.Maruthavanan, Coordinator, IQAC, shared the minutes of the IQAC meeting held on 2nd July 2018 and its action taken report.

Based on the report, the members gave the following suggestions for the effective implementation in the academic year 2019-20.


1. An admission committee to be appointed to follow the students admitted through single window counselling system. The committee will follow the applications issued, students' visits to Chennai for counselling process and getting admitted to the college.
2. The college non-teaching staff will provide necessary support to the students on submitting their original certificates and other documents.
3. A 15 days of induction programme for fresher's to be conducted.
4. Valued added courses to be implemented for the first year students and the minimum of two courses to be completed by each student at the end of the first year.
5. An awareness programme on online courses to be given to the first year students.
6. All the books (19,882) available in the library to be barcoded. An annual library report to be prepared and submitted by the librarian at the end of the each academic year.
7. English communicative classes to be conducted twice a week for first year students.
8. Tutoring classes at Thiagarajar Modern Higher Secondary School (TMHSS) to be concentrated with class six students.
9. The college website to be updated as per NCTE guidelines.

Ms.M.A.Muniammal, Associate Professor of History proposed the vote of thanks and the meeting came to an end at 12.30pm.



Signature of the coordinator

(Dr.M.Maruthavanan)



Signature of the Principal

(Dr.S.Prakash)



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16.07.2020

Action taken report on the IQAC meeting held on 12th July 2019.

Proposals	Action taken
Formation of admission committee	An admission committee was constituted with Ms.M.A.Muniammal, Associate Professor of History, as coordinator.
15-days of induction programme	The induction programme was conducted from 19.08.2019 to 03.09.2019
Introduction of valued added courses	Five value added course were introduced to students in two phases.
Awareness programme on online courses	An awareness programme on online course was held on 03.09.2019.
Library books to be barcoded	15,000 books have been barcoded in the academic year 2019-20
Preparation of annual library report	Annual library report prepared and submitted for the academic year 2019-20.
English communicative classes for the first year students	English communicative classes for first year students were initiated from the month of September 2019.
Tutoring classes at TMHSS	Tutoring classes at Thiagarajar Model Higher Secondary School (TMHSS) for class six students from the month of September 2019.
College website updation	College website was updated as per NCTE guidelines in the month of January 2020.

Signature of the coordinator

(Dr.M.Maruthavanan)

Signature of the Principal

(Dr.S.Prakash)