

PLEDGE

India is my country, all Indians, are my brothers and sisters.

I love my country, and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect. and treat every one with courtesy.

To my country and my people I pledge my devotion. In their well being and prosperity alone lies my happiness.

உறுதிவொழுதி

என்னுடைய தாய் நாடு இந்தியா. இந்தியர்கள் அனைவரும் என் உடன் பிறந்தவர்கள்.

என் தாய்த்திரு நாட்டை நான் உளமார நேசிக்கிறேன். வளமும் வேறுபாடும் நிறைந்த அதன் மரபினை எண்ணி இறும்புதடைக்கிறேன். அன்னதன் புகழ்க்கேற்பத்தகுதியுடைய நன்மகனாய் விளங்க நான் என்றும் முயல்வேன்.

அன்புடன் என்னை ஈன்ற அன்னை, ஆருயிர்த் தந்தை. ஆசிரியப் பெருந்தகை, ஆன்ற முதியோர் அனைவரையும் நன்னயம் துலங்க நடத்துவேன்.

என் நாட்டிற்கும் என் மக்களுக்கும் என் வந்தனை என்றும் உரியது. என் நாட்டவர் வாழ்வின் நலமும் வளமுமே என் போற்றும் இன்பம் என்று எண்ணி உளம் பூரிப்பேன்.

சுபா அச்சகம், திருப்புவனம். செல் : 94872 59937

THIAGARAJAR COLLEGE OF PRECEPTORS

FOUNDED IN 1956

(A Benefaction Under Manickavasagam Charitable Foundation)

Reaccredited by NAAC with "A" Grade

(ISO 9001 : 2015 Certified And Practicing Institution)

MADURAI - 625 009.

கல்வியே செல்வம்



CALENDAR FOR 2017 - 2018



கடவுள் வாழ்த்து

வானாகி மண்ணாகி வளியாகி ஒளியாகி
ஊனாகி உயிராகி உண்மையுமாய் இன்மையுமாய்க்
கோனாகி யானை தென்றவரைக் கூத்தாட்டு
வானாகி நின்றாயை என்சொல்லி வாழ்த்துவனே...

-- திருவாசகம்

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடேத்த நிலைமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத்திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிரைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனையேல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்த பெருந்தமிழணங்கே - உன்
சீரிளமைத் திறம் வியந்து செயல்மறந்து
வாழ்த்துதுமே!... வாழ்த்துதுமே!!... வாழ்த்துதுமே!!!...

-- மனோன்மணியம் பெ. சுந்தரம் பிள்ளை

கொழியாட்டு

தாயின் மணிக்கொடி பாரீர் - அதைத்
தாழ்ந்து பணீந்து புகழ்ந்திட வாரீர்
தாயின் மணிக்கொடி... பாரீர்...

ஓங்கி வளர்ந்ததோர் கம்பம் - அதன்
உச்சியின் மேல் வந்தே மாதரம் என்று
பாங்கின் எழுதித்திகழும் செய்ய
பட்டொளி வீசிப் பறந்தது பாரீர்

(தாயின்)

கம்பத்தின் கீழ் நின்றல் காணீர் - எங்கும்
காணரும் வீரர் பெருந்திருக் கூட்டம்
நம்பற்குரியர் அவ்வீரர் - தங்கள்
நல்லுயிர் ஈந்தும் கொடியினைக் காப்பர்

(தாயின்)

CONTENTS

	Page
1. LIST OF WORKING DAYS 2017 - 2018	1
2. SECTION I - GENERAL	
History of the College	12
College Committee	12
College Council	14
Courses of the Study	14
3. SECTION II - COLLEGE REGULATIONS	
Admission	14
Period of Training	15
Probation	15
Scholarships	15
Railway Concessions	15
Disciplinary Rules	16
Anti-Ragging Committee	17
Grievance Redressal Cell	17
Attendance and Leave	17
Observation and Practice Teaching	18
Physical Education	18
Educational Tours and Visits	18
4. SECTION III - OTHER ASPECTS OF COLLEGE ORGANISATIONS	
Library and Reading Room	18
Library Rules	18, 19
College Union	20
College Magazine	20

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
JULY 2017

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Saturday		-	-
2	Sunday		-	-
3	Monday		-	-
4	Tuesday		-	-
5	Wednesday		-	-
6	Thursday		-	-
7	Friday		-	-
8	Saturday		-	-
9	Sunday		-	-
10	Monday		-	-
11	Tuesday		-	-
12	Wednesday	II nd Year First Working Day	1	-
13	Thursday		2	-
14	Friday		3	-
15	Saturday		4	-
16	Sunday		-	-
17	Monday		5	-
18	Tuesday		6	-
19	Wednesday	Model School Teaching	7	-
20	Thursday	Model School Teaching	8	-
21	Friday	Model School Teaching	9	-
22	Saturday		-	-
23	Sunday	Holiday	-	-
24	Monday		10	-
25	Tuesday		11	-
26	Wednesday		12	-
27	Thursday		13	-
28	Friday		14	-
29	Saturday	Founders Day	15	-
30	Sunday	Holiday	-	-
31	Monday		16	-
Total No. of Working days in this Month :			16	-
Cumulative Total :			16	-

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
AUGUST 2017

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Tuesday	Intensive Teaching Practice begin	17	-
2	Wednesday	I Year Opening	18	1
3	Thursday		19	2
4	Friday		20	3
5	Saturday		21	4
6	Sunday	Holiday	-	-
7	Monday		22	5
8	Tuesday		23	6
9	Wednesday		24	7
10	Thursday		25	8
11	Friday		26	9
12	Saturday	Holiday	-	-
13	Sunday	Holiday	-	-
14	Monday	Krishna Jeayanthi	-	-
15	Tuesday	Holiday - Independence Day	-	-
16	Wednesday		27	10
17	Thursday		28	11
18	Friday		29	12
19	Saturday	Guest Lecture - I	30	13
20	Sunday	Holiday	-	-
21	Monday		31	14
22	Tuesday		32	15
23	Wednesday		33	16
24	Thursday		34	17
25	Friday	Holiday - Vinayagar Chathurthi	-	-
26	Saturday	Holiday	-	-
27	Sunday	Holiday	-	-
28	Monday		35	18
29	Tuesday	ISO Internal Quality Audit - I	36	19
30	Wednesday		37	20
31	Thursday		38	21
Total No. of Working days in this Month :			22	21
Cumulative Total :			38	21

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
SEPTEMBER 2017

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Friday		39	22
2	Saturday	Holiday - Bakrith	-	-
3	Sunday	Holiday	-	-
4	Monday		40	23
5	Tuesday		41	24
6	Wednesday		42	25
7	Thursday		43	26
8	Friday		44	27
9	Saturday	Holiday	-	-
10	Sunday	Holiday	-	-
11	Monday		45	28
12	Tuesday		46	29
13	Wednesday		47	30
14	Thursday		48	31
15	Friday		49	32
16	Saturday	Guest Lecture - II	50	33
17	Sunday	Holiday	-	-
18	Monday		51	34
19	Tuesday		52	35
20	Wednesday		53	36
21	Thursday		54	37
22	Friday		55	38
23	Saturday	Holiday	-	-
24	Sunday	Holiday	-	-
25	Monday	Unit Test I (I Year)	56	39
26	Tuesday		57	40
27	Wednesday		58	41
28	Thursday		59	42
29	Friday	Holiday - Saraswathi Pooja, Ayutha Pooja	-	-
30	Saturday	Holiday - Vijaya Dasami	-	-
Total No. of Working days in this Month :			21	21
Cumulative Total :			59	42

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
OCTOBER 2017

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Sunday	Holiday - Moharam	-	-
2	Monday	Holiday - Gandhi Jayanthi	-	-
3	Tuesday		60	43
4	Wednesday		61	44
5	Thursday		62	45
6	Friday		63	46
7	Saturday	Guest Lecture - III	64	47
8	Sunday	Holiday	-	-
9	Monday		65	48
10	Tuesday		66	49
11	Wednesday		67	50
12	Thursday		68	51
13	Friday	Senthamil Selvar Memorial Day	69	52
14	Saturday		-	-
15	Sunday		-	-
16	Monday		70	53
17	Tuesday		71	54
18	Wednesday	Holiday - Deepavali	-	-
19	Thursday		72	55
20	Friday		73	56
21	Saturday	Guest Lecture - IV	74	57
22	Sunday	Holiday	-	-
23	Monday		75	58
24	Tuesday		76	59
25	Wednesday		77	60
26	Thursday		78	61
27	Friday		79	62
28	Saturday		-	-
29	Sunday		-	-
30	Monday	Unit Test II (I Year)	80	63
31	Tuesday		81	64
Total No. of Working days in this Month :			22	22
Cumulative Total :			81	64

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
NOVEMBER 2017

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Wednesday		82	65
2	Thursday		83	66
3	Friday		84	67
4	Saturday	Guest Lecture - V	85	68
5	Sunday	Holiday	-	-
6	Monday		86	69
7	Tuesday		87	70
8	Wednesday		88	71
9	Thursday		89	72
10	Friday		90	73
11	Saturday	Holiday	-	-
12	Sunday	Holiday	-	-
13	Monday		91	74
14	Tuesday		92	75
15	Wednesday		93	76
16	Thursday		94	77
17	Friday		95	78
18	Saturday	Guest Lecture - VI	96	79
19	Sunday	Holiday	-	-
20	Monday		97	80
21	Tuesday		98	81
22	Wednesday	ISO Internal Quality Audit - II	99	82
23	Thursday		100	83
24	Friday		101	84
25	Saturday	Holiday	-	-
26	Sunday	Holiday	-	-
27	Monday		102	85
28	Tuesday		103	86
29	Wednesday		104	87
30	Thursday		105	88
Total No. of Working days in this Month :			24	24
Cumulative Total :			105	88

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
DECEMBER 2017

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Friday	Holiday - Mee-la-di-Nabi	-	-
2	Saturday	Guest Lecture - VII	106	89
3	Sunday	Holiday	-	-
4	Monday	Unit Test III (I Year)	107	90
5	Tuesday		108	91
6	Wednesday		109	92
7	Thursday		110	93
8	Friday		111	94
9	Saturday	Holiday	-	-
10	Sunday	Holiday	-	-
11	Monday		112	95
12	Tuesday		113	96
13	Wednesday		114	97
14	Thursday		115	98
15	Friday	Intensive Teaching Practice - End	116	99
16	Saturday	Guest Lecture - VIII	117	100
17	Sunday	Holiday	-	-
18	Monday		118	101
19	Tuesday		119	102
20	Wednesday		120	103
21	Thursday		121	104
22	Friday		122	105
23	Saturday	Holiday	-	-
24	Sunday	Holiday	-	-
25	Monday	Holiday - Christmas	-	-
26	Tuesday		123	106
27	Wednesday		124	107
28	Thursday		125	108
29	Friday		126	109
30	Saturday	Guest Lecture - IX	127	110
31	Sunday	Holiday	-	-
Total No. of Working days in this Month :			22	22
Cumulative Total :			127	110

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
JANUARY 2018

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Monday	Holiday - New Year	-	-
2	Tuesday	Unit Test I (II Year)	128	111
3	Wednesday		129	112
4	Thursday		130	113
5	Friday		131	114
6	Saturday	Guest Lecture - X	132	115
7	Sunday	Holiday	-	-
8	Monday	Unit Test IV (I Year)	133	116
9	Tuesday		134	117
10	Wednesday		135	118
11	Thursday		136	119
12	Friday		137	120
13	Saturday	Holiday - Pogi	-	-
14	Sunday	Holiday - Pongal	-	-
15	Monday	Holiday - Thiruvalluvar Day	-	-
16	Tuesday	Holiday - Uzharvar Thirunal	-	-
17	Wednesday		138	121
18	Thursday		139	122
19	Friday		140	123
20	Saturday	Guest Lecture - XI	141	124
21	Sunday	Holiday	-	-
22	Monday		142	125
23	Tuesday		143	126
24	Wednesday		144	127
25	Thursday		145	128
26	Friday	Holiday - Republic Day	-	-
27	Saturday	Holiday	-	-
28	Sunday	Holiday	-	-
29	Monday		146	129
30	Tuesday		147	130
31	Wednesday		148	131

Total No. of Working days in this Month : 21
Cumulative Total : 148

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.
FEBRUARY 2018

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Thursday	I Year Internship begin	149	132
2	Friday		150	133
3	Saturday	Guest Lecture - XII	151	134
4	Sunday	Holiday	-	-
5	Monday	Unit Test II (II Year)	152	135
6	Tuesday		153	136
7	Wednesday		154	137
8	Thursday		155	138
9	Friday		156	139
10	Saturday	Holiday	-	-
11	Sunday	Holiday	-	-
12	Monday	II Year Practical begins	157	140
13	Tuesday		158	141
14	Wednesday		159	142
15	Thursday		160	143
16	Friday		161	144
17	Saturday	Guest Lecture - XIII	162	145
18	Sunday	Holiday	-	-
19	Monday		163	146
20	Tuesday		164	147
21	Wednesday		165	148
22	Thursday		166	149
23	Friday		167	150
24	Saturday	Holiday	-	-
25	Sunday	Holiday	-	-
26	Monday	ISO Internal Quality Audit - III	168	151
27	Tuesday	Unit Test III (II Year)	169	152
28	Wednesday	I Year Internship end	170	153

Total No. of Working days in this Month : 22
Cumulative Total : 170

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.

MARCH 2018

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Thursday		171	154
2	Friday		172	155
3	Saturday	Guest Lecture - XIV	173	156
4	Sunday	Holiday	-	-
5	Monday	Revision Exam II Year & I Year	174	157
6	Tuesday		175	158
7	Wednesday		176	159
8	Thursday		177	160
9	Friday		178	161
10	Saturday	Holiday	-	-
11	Sunday	Holiday	-	-
12	Monday		179	162
13	Tuesday		180	163
14	Wednesday		181	164
15	Thursday		182	165
16	Friday		183	166
17	Saturday		184	167
18	Sunday	Holiday - Telugu New Year's Day	-	-
19	Monday	I Year Second Revision Exam	185	168
20	Tuesday		186	169
21	Wednesday		187	170
22	Thursday		188	171
23	Friday		189	172
24	Saturday		190	173
25	Sunday	Holiday	-	-
26	Monday	II Year Model Exam	191	174
27	Tuesday		192	175
28	Wednesday		193	176
29	Thursday		194	177
30	Friday		195	178
31	Saturday		196	179
Total No. of Working days in this Month :			26	26
Cumulative Total :			196	179

THIAGARAJAR COLLEGE OF PRECEPTORS

MADURAI - 625 009.

APRIL 2018

Date	Day	Daily Events	No. of Working Days	
			II Year	I Year
1	Sunday	Holiday	-	-
2	Monday		197	180
3	Tuesday		198	181
4	Wednesday		199	182
5	Thursday	II Year - Last Working Day	200	183
6	Friday			184
7	Saturday			185
8	Sunday	Holiday	-	-
9	Monday	I Year Model Exam begins		186
10	Tuesday			187
11	Wednesday			188
12	Thursday			189
13	Friday			190
14	Saturday	Holiday-Tamil New Year's Day & Dr. Ambedkar's Birthday		-
15	Sunday	Holiday	-	-
16	Monday			191
17	Tuesday			192
18	Wednesday			193
19	Thursday			194
20	Friday			195
21	Saturday			196
22	Sunday	Holiday	-	-
23	Monday			197
24	Tuesday			198
25	Wednesday			199
26	Thursday			200
27	Friday	I Year - Last Working Day		201
28	Saturday			
29	Sunday			
30	Monday	ISO Internal Quality Audit - IV		
Total No. of Working days in this Month :			04	22
Cumulative Total :			200	201

SECTION I

GENERAL

HISTORY OF THE COLLEGE

Thiru. Karumuttu Thiagaraja Chettiar is the founder of the College.

Thiagarajar College of Preceptors, Madurai is run by Manickavasagam Charitable Foundation. The college is affiliated to the Tamilnadu Teachers Education University, Chennai for the B.Ed., degree course. The sanctioned strength at present is 100 in aided section and 100 as additional intake section.

It is situated in the eastern part of Madurai and on the western side of Mariamman Teppakkulam. Inter-related activities are facilitated with the proximity of Thiagarajar Model Higher Secondary School, Thiagarajar College, Sri Meenakshi Sundareswarar Girl's Higher Secondary School and Sourashtra Girl's Higher Secondary School are the other Educational Institutions situated in the neighbourhood.

The College was declared open on 29th June 1956.

COLLEGE COMMITTEE

PRESIDENT & CORRESPONDENT

Thiru. Manikam Ramaswami, B.Tech.

SECRETARY

Thiru. M.E. Ilango, B.B.A., B.L.,

MEMBERS

1. Tmt. Valli Ramaswami
2. Thiru. C. Nallakrishnan
3. Tmt. Dr. L. Saraswathi

TEACHING STAFF

GOVT. AIDED

1. Tmt. M.A. Muniyammal, M.A., M.Ed., M.Phil., Ph.D.,
Principal - Incharge
Associate Professor in History
2. Dr. M. Maruthavanan, M.Sc., M.Phil., M.Ed., Ph.D.,
Assistant Professor in Physical Science
3. Thiru. K.R. Udayakumar, T.T.C. (Drawing) M.Com., M.Phil., B.Ed.,
Art & Craft Instructor

ADDITIONAL INTAKE

1. Dr. K. Kumaresan, M.Sc., M.Ed., M.Phil., PGDCA., Ph.D., SET (Edn)
Assistant Professor in Mathematics
2. Thiru. K. Thangavel, M.Sc., M.Phil., (Che) M.Ed., M.Phil., (Edn), M.Sc., (Psy), Ph.D., SET (Edn)
Assistant Professor in Physical Science
3. Tmt. R. Kohila Devi, M.Sc., M.Ed., M.Phil., (Edn) S.E.T. (Edn) Ph.D., M.Sc., (Psy),
Assistant Professor in Education
4. Tmt. B. Amali Prabha, M.Com., M.A., M.Ed., BLISc., Ph.D.,
Assistant Professor in Commerce
5. Tmt. T. Renugadevi, M.A., M.Phil., (Tamil) M.Ed., M.Phil., (Edn). PGDCA.,
Assistant Professor in Tamil
6. Tmt. R. Prasitha Indhumathy, M.Sc., M.Ed., NET (Edn) M.Phil., (Edn), M.Sc., (Psy) PGDSA (Ph.D.)
Assistant Professor in Education
7. Tmt. N. Jayapriya, M.Sc., M.Ed., NET (Edn) Ph.D.,
Assistant Professor in Bio-Science
8. Thiru. S. Gopalan, M.Sc., M.Ed.,
Assistant Professor in Mathematics
9. Thiru. S. Anbalagan, M.Sc., M.Phil., (Mat) M.Ed., M.Phil., NET (Edn). PGDCA (Ph.D.)
Assistant Professor in Mathematics
10. Tmt. P. Sophia Mesalina, M.Com., M.Ed., M.Phil., (Com) M.Sc., (Psy), Ph.D.,
Assistant Professor in Education
11. Thiru. C. Muthukrishnan, M.A., M.Phil., M.Ed., Ph.D.,
Assistant Professor in English
12. Thiru. T. Gnanaprakasam, M.Sc., M.Ed., NET (Edn) M.Sc., (Psy), M.Phil.,
Assistant Professor in Mathematics

LIBRARIAN

Vacant From 01-06-2016

MINISTERIAL STAFF

1. Assistant Vacant From 01-04-2016
2. Thiru. B. Navaneethakrishnan, Library Assistant
3. Tmt. T.N. Thankasubha, B.Sc., B.Ed., Lab Assistant
4. Tmt. Jeyachitra, M.Com., Accountant
5. Thiru. R. Karuppiah, Record Clerk
6. Thiru. M. Palanichamy, Scavenger

COLLEGE COUNCIL

The College Council consists of the Principal (Ex - Officio President) and all the staff members. The council elect its own secretary every year. The functions of the council except where otherwise specified are advisory.

COURSE OF THE STUDY

B.Ed., COURSE

The optional subjects offered under methodology are Tamil, English, Mathematics, Physical Science, Biological Science, History and Commerce.

Our College got the recognition from NCTE and affiliated to Tamil Nadu Teachers Education University, Chennai for an additional intake of 100. Affiliation is granted for the optional subjects namely English, Mathematics, Physical Science, Bio-Science, Commerce and Computer Science.

SECTION II

COLLEGE REGULATIONS

ADMISSION

A Degree holder of any recognized University can apply for admission to the B.Ed., Course. Post Graduation is a must for commerce candidates. Admission is made by single window counselling system. Admission of graduates from universities other than the Tamilnadu Teachers Education University is subject to the approval of the syndicate of the Tamilnadu Teachers Education University.

PERIOD OF TRAINING

The period of training will normally last for Two academic years. At the end of the year, students have to appear for the B.Ed. Degree Examination of **Tamilnadu Teachers Education University**.

PROBATION

Every student admitted shall be considered to be on probation for fifty working days and if it appears to the Principal that any of the student is not likely to prove as an efficient teacher, such a student shall be required to leave the institution.

SCHOLARSHIPS

The following scholarships will be awarded to the eligible students :

1. Scholarship for Physically Handicapped students.
2. Scholarship for Ex - Service personnel.
3. Government Scholarship to S.C. and S.T. students.
4. State Government Scholarship to B.C. and MBC / DNC students.

RAILWAY CONCESSIONS

Journey concession form will be made available to the students for going home for recognised vacations and returning from home at the end of the vacations and for other purpose, like educational tours, excursions etc, sponsored by the college. Students can also avail railway concession tickets. Students are not eligible to apply for the concessions during other holidays on their own.

DISCIPLINARY RULES

The rules of discipline shall include the following :

1. Every student shall wear a respectable dress.
2. Every student shall wish the Principal and other members of the staff on the occasion of his first meeting for the day within the college precincts.
3. If a member of the staff enters the classroom, the students should rise and remain standing till they are directed to sit or till the teacher takes his seat.
4. No student shall be allowed to leave the classroom without permission or until after the teacher has left the room.
5. Every student should be in the College precincts before 9.20 A.M.
6. Late comers have to sign in a separate register. The late coming will be viewed seriously by the authority.
7. Prayer will be conducted from 9.30 a.m. to 9.45 a.m. everyday by the students subject wise.
8. Students shall assemble in their respective classrooms in the forenoon after the prayer, and in the afternoon soon after the first bell is ring. Students shall not congregate or loiter in any part of the corridor during the instructional hours.
9. Students moving from one class to another shall do so in an orderly manner and with as little noise as possible.
10. Students are forbidden to displace or misplace in any way with the furniture of the college. Any damage done to them will be recovered from the entire body of the students.
11. Students shall not engage themselves in any political or communal movements. Severe disciplinary action will be taken against those who in any way disturb the atmosphere and tradition of the college. The students should observe the dictum **"To learn obeying is the fundamental art of governing"**.
12. Switch-off Cell Phones while in Classrooms.

ANTI-RAGGING COMMITTEE

Students will be very carefully watched by the anti-ragging committee members. Women students will be ensured with safety. If any misbehaviour is noticed among students, first they will be severely warned. If the same behaviour continues, memo will be issued to them and suitable punishment to the extent of suspension and dismissal will be given.

GRIEVANCE REDRESSAL CELL

Grievance redressal cell is functioning in our college to redress the grievance of students. They can approach the concerned staff to set right their problems.

ATTENDANCE AND LEAVE

1. All applications for leave with details regarding the period and the cause should be submitted to the principal in the prescribed form at least a day before it is required.
2. (i) Leave may be granted amounting to not more than seven days at a time exclusive of Sunday and other holidays.
(ii) When leave is applied for owing to sickness the production of a certificate by a registered Medical practitioner may be required.
3. (i) Students are not permitted to absent themselves without previous notice to the Principal/Concerned Staff.
(ii) In case where absence without leave is unavoidable, applications for leave must be submitted as soon as possible and in no case later than the first day of return to the college.
(iii) Absence without leave for a part of the day will be treated as absence for full day.
4. The necessary attendance certificate will not be granted unless the Principal is satisfied that the student's progress and conduct have been satisfactory.

5. In case of shortage of attendance, applications for condonation must be made to the University authorities and unless such condonation is obtained students may not be able to take the examination.

OBSERVATION AND PRACTICE TEACHING

In view of the intensive teaching practice and observation envisaged by the University and N.C.T.E., Students will be apprenticed as teachers in several schools in the neighbourhood in addition to Thiagarajar Model Higher Secondary School.

PHYSICAL EDUCATION

Physical Education and Games form an integral part of B.Ed. Training. Attendance for to be these classes is compulsory. Physical education and yoga form a regular part of the B.Ed. curriculum.

EDUCATIONAL TOURS AND VISITS

The educational possibilities of instructional tours and visits are being increasingly recognised whenever such excursions are organised by the college. It is obligatory on the part of the students to participate in such events and add to the richness of their training at the college. On all such occasions they shall remember that they carry the good name and honour of the college in their hands.

SECTION III

OTHER ASPECTS OF COLLEGE ORGANISATION LIBRARY AND READING ROOM

The library is a growing sector with nearly 16,500 volumes of books at present. Facilitate easy location and quick reference. The computerised and automated library system of our college.

LIBRARY RULES

1. The library is in the immediate charge of the librarian.
2. All the students and members of the staff of the college are members of the college library.
3. The library will remain open from 8.45 a.m. to 5.30 p.m. on all working days.

4. Strict silence and decorum should be maintained in the library.
5. a) Every student will be entitled to borrow two books at a time.
b) The Principal may at his discretion direct to issue any student additional books for a specified period if he is satisfied that the student has shown a marked capacity for using the books.
6. During the library hours, open access is permitted to the students. Students are strictly instructed not to disturb the arrangement of books on shelves while searching for the books. If any student is found abusing the privilege given and unnecessarily disturbing the arrangement, he will forfeit the privilege of borrowing books.
7. Students are expected to use all books with care. On receiving a book from the counter a student shall examine it at once and call the librarian's attention if any damages found on it. If he fails to do so he will be held responsible for any damage that may be afterwards detected.
8. Students are prohibited from passing on books to another and from lending them to person not connected with college.
9. Books should be returned on or before the last date stamped on the return slips in the books. If that date however happens to be a holiday the next working day will be considered as the date on which the books are due. Books taken out or used during vacations should be returned not later than the fifth working day from the date of the reopening of the college. It shall however be within the discretion of the librarian to recall at any time any book or books lent to a student irrespective of the time limit prescribed above.
10. A student absent from the college on the due date will not be considered as a valid reason for failure to return book on that date.
11. A student failing to return a book within the prescribed time will be fined one rupee for each working day and the default library fine shall be paid to the librarian. Books will not be issued to those who are in arrear in respect of their library fines.
12. A book may after being returned be taken again for a second time with a special approval of the librarian provided there is no other applicant for it.

13. The principal may make such arrangement as he may deem desirable for the issue and return of books during the holidays.
14. The books issued from the library shall be returned in time otherwise a student ceases to be a member of the library. No collegiate certificate and conduct certificate will be granted to a student who does not return all the books issued to him.
15. If a book is damaged or lost that book has to be replaced by the person who is held responsible.
16. Only current journals will be placed on the reading table.
17. Books of reference and journals should not be taken out of the library.
18. The Library rules must be strictly followed or student will forfeit the privilege of borrowing books.

COLLEGE UNION

The Associations of all the teachers trainees are known under the general name of "College Union"

There are also Sectional Associations for different subjects. The Principal and the concerned subject teachers are the Presidents and Vice-Presidents of the college union and sectional Associations respectively.

The Professors in the other subjects are the vice-presidents of the sectional association concerned. A subject secretary and a joint secretary are elected by the union and for each of the sectional associations. The election shall be conducted in a peaceful, orderly and decorous manner. The president's decisions are final with regard to the affairs of the College Union and the Sectional Associations.

All the students of the college are members of the Union. The objectives of the sectional associations shall be to study and discuss educational subjects and those of professional and general interest. Members of the staff and old students of the college are welcome to attend and to participate in the meeting convened by the union and shall abide by the decision of the President and Vice President of the sectional associations.

COLLEGE MAGAZINE

The College Magazine will be published once in a year. It will be a record of various activities of the college during the academic year and will contain articles by the teachers and students.

VISION

"Thiagarajar College of Preceptors has the vision of generating preceptors with cognition, values and skills towards Nation building."

MISSION STATEMENT

"Thiagarajar College of Preceptors strives ever towards developing highly self-motivated, intellectually competent personally committed, socially responsible, emotionally stable, spiritually inspired and ethically inclined preceptors who will be role models to the student community and the society. This terminal behavior will be effected through inculcation of values and skill-based high quality education and training necessary to teach, train, transform school students for employment and further studies.

QUALITY POLICY

"Thiagarajar College of Preceptors is engaged in imparting "Quality Education and Training" in the field of Teacher Education. It aims to be the institute of excellence in education through continual improvement. It also caters to the educational needs of our society by providing innovative solutions through consultancy and specially designed training packages. Thiagarajar College of Preceptors facilitates faculty and support staff to work together as a team keeping high ethical standards in all activities and update their knowledge and skill to match the educational requirements and technological development.

QUALITY OBJECTIVES

1. Giving Competency based education and training to the students.
2. Maintaining continual improvement in academic aspect.
3. Involving Faculty and support staff in all activities.
4. Upgrading the competence of faculty and support staff.
5. Involving students totally.
6. Utilizing resources to the optimum extent.
7. Interacting with other institutions.